



## Minutes of the Regular Meeting June 28, 2023

*The Count of Brant Public Library cultivates inclusivity  
and empowers lifelong learning.*

**Date:** June 28, 2023

**Place:** Scotland Branch

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**Present:** Paula Chorpitta, Nathan Etherington, Fred Gladding, Amanda Henderson,  
Steve Howes, Jennifer Kyle, Marilyn Sewell, Linda Tripp

**Regrets:** David Bailey, Kari Raymer Bishop

**Staff:** Kelly Bernstein, Steph Burchill

**Call to Order:** F. Gladding in the Chair, called the meeting to order at 7:02pm.

### **Library Capital Reserves – Board Education Session**

Heather Mifflin, Treasurer and Heather Boyd, General Manager presented information on the formation of the Library Capital Reserve and a review of open Capital projects.

### **Approval of the Agenda**

Moved by: L. Tripp

Seconded by: S. Howes

THAT the agenda be approved.

**Carried**

### **Declaration of Pecuniary Interest and General Nature of**

None

### **Approval of the Minutes**

Moved by: N. Etherington

Seconded by: M. Sewell

THAT the minutes of the May 24, 2023 regular meeting be approved as presented.

**Carried**

### **Business Arising**

K. Bernstein provided a verbal update on New Main Branch progress. The Main Branch has received Council approval, pending site plan and zoning applications. The Steering Group will now be shifting to Fundraising Committee. Architect DPAI will now begin detailed design in preparation for tender. Construction manager CSL will begin demolition in July.

### **Consent Items to be Received – Communications**

Moved by: N. Etherington

Seconded by: P. Chorpitta

THAT the June Safety Talk, JHSC Minutes: April 2023, JHSC Minutes: May 2023 and response letter to Danny Teves from F. Gladding be received for information.

**Carried**

### **Library Board Development**

The Ontario Library Board Association had undergone some restructuring due to resignations. N. Etherington has been elected Vice President. The 2024 OLBA Bootcamp Conference will be held in-person this February and Board Members are encouraged to attend.

### **Submissions for Board Development**

F. Gladding reminded Board Members that suggestions for Board Development are encouraged and should be submitted to the Chair or CEO for inclusion in the agenda.

### **Reports**

K. Bernstein reported overall increases in the Output Measures for June 2023. School visits have not returned to pre-pandemic numbers as schools are slow to transition to in-person visits. K. Bernstein reviewed the financial variance report; the budget is 40% spent. Something for Everyone was shared. The Pride Programs for the month of June were well received.

P. Chorpitta reported Facility updates.

Moved by: P. Chorpitta

Seconded by: J. Kyle

THAT the reports be received for information.

**Carried**

LS 14: Exhibitions (draft), LS 13: Bulletin Boards and Distribution of Free Materials (renamed Community Publicity) (draft), and LS 19: Corporate Credit Card (draft) were presented for approval.

Moved by: N. Etherington

Seconded by: L. Tripp

THAT the Exhibitions, Community Publicity, and Corporate Credit Card Policies be approved as presented.

**Carried**

### **New Business**

K. Bernstein presented a status update of the Strategic Workplan outputs and outcomes as completed to date. F. Gladding shared an article titled "Have You Been to the Library Lately" from the June 2023 edition of The Walrus.

Moved by: P. Chorpitta

Seconded by: J. Kyle

THAT the report be received for information.

### **Council Updates**

S. Howes shared news and information from Council with the Board.

### **Next Meeting**

September 27, 2023 at 7pm. Location TBD.

### **Adjournment**

S. Howes moved to adjourn the meeting at 9:35pm.

**Meeting adjourned.**